

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON 25, D. C.

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December 14, 1953

DEPARTMENTAL CIRCULAR NO. 735

TO HEADS OF DEPARTMENTS AND INDEPENDENT ESTABLISHMENTS

SUBJECT: Statistics required concerning operations under Executive Order 10450 by December 18, 1953, and meeting of Personnel Security Officers on December 21, 1953.

1. At the request of the Attorney General, there will be a meeting of all Personnel Security Officers at The Auditorium in the National Archives Building, 8th Street and Pennsylvania Avenue, N. W. at 2:30 p.m., Monday, December 21, 1953, to discuss the operations and objectives of Executive Order 10450.

2. It is necessary that the Commission have up-to-date information on the actions which have been taken under E.O. 10450. Therefore, it is requested that each department and agency furnish certain information to cover the period beginning with the date of its report in reply to the Commission's questionnaire of October 5, 1953, and ending November 30, 1953. This information must be submitted to the U. S. Civil Service Commission, Attention: Security Appraisal Office, Room 306, Main Commission Building, in sufficient time to reach that office not later than the close of business Friday, December 18, 1953. Information is required to cover the following points:

a. Of the cases of persons in your department or agency with respect to whom there was conducted a full field investigation under E.O. 9835 on which readjudication is required under Sec. 4 of E.O. 10450:

(1) How many persons have been terminated as a result of such readjudication in the period specified in paragraph 2?

(2) In that period, how many persons resigned prior to the completion of such readjudications?

b. Of the cases of persons whose full field investigations were remanded to your agency under Sec. 11 of E.O. 10450:

(1) How many persons have been terminated in the period specified in paragraph 2?

(2) How many persons have resigned prior to adjudication of their cases during that period?

- c. Of the cases which have arisen in your agency under Sec. 5 of E.O. 10450:
- (1) How many persons have been terminated in the period specified in paragraph 2?
 - (2) How many persons resigned while determination was pending under Sec. 5 during that period?
- d. How many cases are still pending readjudication in your agency under Sections 4 and 11 of E.O. 10450?
- e. How many persons resigned or have been terminated in your agency as a result of the issuance of E.O. 10491?
- (1) The number of persons terminated?
 - (2) The number of persons who resigned?

In these cases, also indicate whether these resignations or terminations have been included in reply to a, b, or c, above, or whether they were reported to the Commission on Standard Form 80, or CSC Form 3746B.

3. To facilitate tabulation of this material, please identify and number your report in accordance with the questions asked above.

4. In view of the short time limit for furnishing this information, a copy of this circular is being furnished directly to each Personnel Security Officer.

5. In addition to submitting the written report as requested above, the Personnel Security Officer for each agency should bring this information with him to the meeting on December 21, 1953.

John W. Macy Jr.

John W. Macy, Jr.
Executive Director

Distribution: 3 copies to Headquarters of agencies only
1 copy to Agency Personnel Security Officers
3 copies to Commission regional offices and
1 copy to Central Office Bureau Directors,
division chiefs and staff officials